Federal Act
on the Federal Assembly
(Parliament Act, ParlA)

of 13 December 2002 (Status as of 5 December 2011)

Please note:
this translation does not yet include the amendments of 1 January 2012 (AS 2011 5859)

The Federal Assembly of the Swiss Confederation,
based on Article 164 paragraph 1 letter g of the Federal Constitution¹,
and having considered the report of the Political Institutions Committee of the
National Council dated 1 March 2001²
and the opinion of the Federal Council dated 22 August 2001³,
decrees:

Title 1: General Provisions

Art. 1 Subject matter
This Act regulates:
   a. the rights and duties of the members of the Federal Assembly;
   b. the tasks and organisation of the Federal Assembly;
   c. the procedure in the Federal Assembly;
   d. procedural relations between the Federal Assembly and the Federal Council;
   e. procedural relations between the Federal Assembly and the federal courts.

Art. 2 Meetings of the Councils
1 The National Council and the Council of States shall convene regularly for ordina-
ry sessions.
2 Either Council may decide to convene special sessions if the ordinary sessions are
not sufficient to deal with the volume of business.
3 One quarter of the members of a Council or the Federal Council may request that the Councils be convened for an extraordinary session.

**Art. 3** Oath and solemn promise

1 Each member of the Federal Assembly shall swear the oath or make the solemn promise before assuming office.

2 The persons elected by the United Federal Assembly shall swear their oath or make their solemn promise before the United Federal Assembly following their election, unless the law provides otherwise.

3 Anyone who refuses to swear the oath or make the solemn promise is prohibited from assuming office.

4 The oath is as follows:
   “I swear by Almighty God to uphold the Constitution and the law and to fulfil the duties of my office to the best of my abilities.”

5 The solemn promise is as follows:
   “I solemnly promise to uphold the Constitution and the law and to fulfil the duties of my office to the best of my abilities.”

**Art. 4** Access of public to meetings

1 The meetings of the Councils and of the United Federal Assembly are open to the public. The debates are published in full in the Official Bulletin of the Federal Assembly. The details of publication are regulated in an ordinance of the Federal Assembly.

2 For the protection of major security interests or for the protection of personal privacy, a meeting in camera may be requested. The following have the right to make such a request:
   a. a sixth of the members of either Council or of the United Federal Assembly;
   b. a majority of the members of a committee;
   c. the Federal Council.

3 The debate on an application for a meeting in camera is itself held in camera.

4 Anyone who participates in a meeting in camera is obliged to preserve secrecy with regard to the proceedings thereof.

**Art. 5** Information

1 The Councils and their organs shall provide comprehensive information in good time about their activities provided there are no overriding public or private interests that prevent this.

2 The use of sound or image broadcasts from the Assembly chambers, as well as the accreditation of journalists, is regulated in an ordinance of the Federal Assembly or by the respective Standing Orders of the Councils.
Title 2: Members the Federal Assembly
Chapter 1: Rights and Duties

Art. 6  Procedural rights
1 The members the Federal Assembly (Assembly members) have the right to submit parliamentary initiatives and parliamentary procedural requests and to propose candidates for election.
2 They may submit proposals relating to pending business and procedure.
3 The right to speak and the time allowed for speeches may be limited by the Standing Orders of the Councils.

Art. 7  Rights to information
1 The Assembly members have the right to be provided with information by the Federal Council and the Federal Administration and to inspect documents on any matter of relevance to the Confederation, provided this is required for the exercise of their parliamentary mandates.
2 An individual Assembly member has no right to information:
   a. from the joint reporting procedure and deliberations in Federal Council meetings;
   b. that is classified as confidential or secret in the interests of state security or the intelligence service, or the disclosure of which to unauthorised persons may be detrimental to national interests;
   c. that is treated as confidential for the protection of personal privacy.
3 In the event of any disagreement between an Assembly member and the Federal Council as to the extent of rights to information, the Assembly member may call on the Presiding College of the Council to which he or she belongs. The Presiding College mediates between the Assembly member and the Federal Council.
4 If there is disagreement between an Assembly member and the Federal Council, the Presiding College of the Council has the final decision on whether the information is required to exercise the relevant parliamentary mandate.
5 As an alternative to permitting the inspection of documents, the Federal Council may submit a report to an Assembly member if there is disagreement between the Federal Council and the Assembly member as to whether the Assembly member has a right to information in terms of paragraph 2 and the mediation of Presiding College of the Council is unsuccessful.

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The Presiding College of the Council has an unrestricted right to inspect the documents of the Federal Council and the Federal Administration when preparing to mediate.

**Art. 8** Official secrecy

The Assembly members are bound by official secrecy where, through their official activities, they acquire knowledge of information that must be kept secret or confidential in order to safeguard overriding public or private interests, and in particular in order to protect personal privacy or to avoid prejudicing pending court proceedings.

**Art. 9** Income and expenses

Assembly members receive from the Confederation a salary in respect of their parliamentary activities and a contribution to cover the expenses that they incur in connection therewith. The details are regulated by the Parliamentary Resources Act of 18 March 1988.

**Art. 10** Duty to attend meetings

Assembly members are obliged to attend the meetings of the Councils and committees.

**Art. 11** Duties of disclosure

1. On assuming office and at the start of every year, each Assembly member must inform his or her office in writing about his or her:
   
   a. professional activities;
   
   b. activities in management or supervisory commissions as well as advisory committees and similar bodies of Swiss and foreign business undertakings, institutions and foundations under private and public law;
   
   c. activities as a consultant or as a specialist adviser to federal agencies;
   
   d. permanent management or consultancy activities on behalf of Swiss or foreign interest groups;
   
   e. participation in committees or other organs of the Confederation.

2. The Parliamentary Services maintain a public register containing the information provided by Assembly members.

3. Assembly members whose personal interests are directly affected by any matter being considered must indicate their personal interest when making a statement in the Council or in a committee.

4. Professional secrecy in terms of the Swiss Criminal Code is reserved.

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5. SR 171.21
6. SR 311.0
Art. 11a  Recusal

1 In exercising supervisory control in accordance with Article 26, members of commissions and delegations shall recuse themselves if they have a direct personal interest in any item of business or could be impartial for any other reasons. The representation of political interests, and in particular those of communities, parties or associations, is not a reason for recusal.

2 In the event of any dispute, the commission or delegation concerned shall make a final decision on recusal after hearing the member concerned.

Art. 12  Independence in relation to foreign states

Assembly members are prohibited from acting in an official capacity for a foreign state or from accepting titles or honours from foreign governments.

Art. 13  Disciplinary measures

1 Where an Assembly member, having been issued with a formal warning, once again infringes the administrative and procedural regulations of the Councils, the President may:
   a. revoke the Assembly member’s right to speak; or
   b. exclude the Assembly member from the meeting for all or part of its remaining duration.

2 Where an Assembly member commits a serious infringement of administrative or procedural regulations or breaches official secrecy, the relevant Council office may:
   a. officially reprimand the Assembly member; or
   b. suspend the Assembly member from participation in the committees for up to six months.

3 The Council shall decide on any objections raised by the Council member in question.

Chapter 2: Incompatibility Rules

Art. 14  Incompatibility

The following persons may not be members of the Federal Assembly:
   a. persons that it has elected or whose appointment it has confirmed;
   b. judges of the federal courts whom it has not elected;
   c.8 staff of the central and decentralised Federal Administration, the Parliamentary Services and the federal courts, the secretariat of the Supervisory Au-

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authority for the Office of the Attorney General of Switzerland, the Office of the Attorney General of Switzerland as well as members of extra-parliamentary commissions with decision-making powers, unless specific statutory provisions provide otherwise;

d. members of the armed forces command staff;

e. members of the management organs of organisations or entities under public or private law that do not form part of the Federal Administration but which are entrusted with administrative tasks, where the Confederation has control thereover;

f. persons that represent the Confederation in organisations or entities under public or private law that do not form part of the Federal Administration but which are entrusted with administrative tasks, where the Confederation has control thereover.

Art. 15 Procedure

1 In cases of incompatibility in terms of Article 14 letter a, the person concerned must declare which of the two offices he or she has chosen to accept.

2 In cases of incompatibility in terms of Article 14 letters b–f, the person concerned shall be removed from the Federal Assembly six months from the date of the incompatibility being established, provided he or she has not resigned from the other position by that time.

Chapter 3: Immunity and Guarantee of Attendance at Sessions

Art. 16 Absolute immunity

Assembly members may not be held legally accountable for statements they make in the Assembly or in its organs.

Art. 17 Relative immunity

1 Criminal proceedings may be brought against a Assembly member for an offence that is directly related to his or her official position or activity only if authorised by the competent commissions of both Councils. The regulations of each Council shall designate the competent commission.

2 If it appears justified given the circumstances of the case, the competent commissions may assign the prosecution and adjudication of an offence subject to cantonal jurisdiction to the prosecution authorities of the Confederation.

3 The United Federal Assembly may appoint a Special Attorney General.


Amended in accordance with No I of the Federal Act of 17 June 2011 (Requests to lift Immunity), in force since 5 Dec. 2011 (AS 2011 4627; BBl 2010 7345 7385).
4 If an application is clearly untenable, the presidents of the competent commissions may by mutual agreement deal directly with the application.

**Art. 17a** Relative immunity: Procedure

1 An application to lift immunity shall first be considered by the competent commission of the Council to which the accused Assembly member belongs.

2 If the decisions of both commissions on whether to consider the application or lift immunity do not correspond, the commissions shall attempt to resolve their differences. The second rejection of an application by a commission is final.

3 The commissions are quorate when a majority of their members is present. The presence of a quorum must be confirmed.

4 The commissions shall hear the accused Assembly member. The member may not be represented or accompanied.

5 The decision of the commissions is final.

6 Once a commission has notified the Assembly member concerned, it shall inform the public immediately. At the same time, it shall inform the members of both Councils in a written communication.

7 If the accused Assembly member is a member of one of the competent commissions, he or she shall recuse him or herself.

**Art. 18** Suspension of postal and telecommunications secrecy, and other investigative measures

1 The authorisation of the Presiding College of the Councils is required for the suspension of postal and telecommunications secrecy in terms of Article 321ter of the Swiss Criminal Code if:

   a. it is intended to prosecute a criminal offence committed by an Assembly member;

   b. it is intended to order measures against an Assembly member that permit the surveillance of a third party with which the Assembly member has dealings by reason of his or her office.

2 Paragraph 1 also applies by analogy to those cases in which other inquiries or criminal investigation measures are required in respect of an Assembly member for an initial clarification of the facts of the case or to secure evidence.

3 As soon as the measures authorised by Presiding Colleges of the Councils have been carried out, authorisation for prosecution must be obtained from the competent commissions of both Councils in accordance with Article 17, unless proceedings have already been dropped.

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11 SR 311.0

12 Amended in accordance with No I of the Federal Act of 17 June 2011 (Requests to lift Immunity), in force since 5 Dec. 2011 (AS 2011 4627; BBl 2010 7345 7385).
4 Any arrest made without this authorisation is unlawful.13

Art. 19 Procedure by which the Presiding Colleges grant authorisation
1 The Presiding Colleges of the Councils shall reach their decisions by joint delibera-
tion in camera. The granting of authorisation in terms of Article 18 requires the
agreement at least five members.

2 Authorisation to suspend postal and telecommunications secrecy may only be
granted if the relevant authority has ordered surveillance to be carried out in accord-
dance with Article 7 of the Federal Act of 6 October 200014 on the Surveillance of
Post and Telecommunications.

Art. 20 Guarantee of attendance at sessions
1 Criminal proceedings against an Assembly member in respect of a felony or mis-
demeanour that is not connected with his or her official position or activities may
only be initiated during a session with the written consent of the member or with the
authorisation of the competent commission of the Council to which the member
belongs. The regulations of each Council shall designate the competent commissi-
on.15

2 The foregoing does not apply to a precautionary arrest due to a risk of absconding
or where the member is caught in the act of committing a felony. The authority
ordering the arrest must apply within 24 hours directly to the competent commission
of the Council to which the arrested member belongs for its consent, unless the
person concerned has given his or her own consent to being arrested.16

3 If criminal proceedings in respect of the offences named in paragraphs 1 and 2
have already been commenced against an Assembly member at the start of a session,
the member has the right to request a decision by the competent commission of the
Council to which he or she belongs on the continuation of any detention that has
already been ordered and on any summons to attend court hearings. The submission
of such a request has no suspensive effect on orders already made.17

4 The right to attend a session may not be invoked against a legally enforceable
judgment that imposes a custodial sentence the execution of which has been ordered
prior to start of the session.

13 Amended in accordance with No I of the Federal Act of 17 June 2011 (Requests to lift
14 SR 780.1
15 Amended in accordance with No I of the Federal Act of 17 June 2011 (Requests to lift
16 Amended in accordance with No I of the Federal Act of 17 June 2011 (Requests to lift
17 Amended in accordance with No I of the Federal Act of 17 June 2011 (Requests to lift
**Art. 21** Disputes over the necessity for authorisation

In the event of any dispute as to whether authorisation in terms of Articles 17–20 is required, the organ responsible for granting authorisation decides.

**Chapter 4: Liability**

**Art. 21a**

1. The financial liability of an Assembly member for his or her official activities is governed by the Government Liability Act of 14 March 1958.

2. The Administration Delegation shall decide on the liability of an Assembly member under Articles 7 and 8 of the Government Liability Act of 14 March 1958.

3. The Assembly member may contest the decision of the Administration Delegation by filing an appeal with the Federal Supreme Court.

**Title 3: Duties of the Federal Assembly**

**Art. 22** Legislation

1. The Federal Assembly enacts important legislative provisions in the form of a federal act.

2. It may enact further legislative provisions in the form of a federal act or, provided it is entitled to do so by the Federal Constitution or the law, in the form of an ordinance of the Federal Assembly.

3. Prior to the enactment of legislative provisions by the Federal Council, the relevant committees of the Federal Assembly shall be consulted if they so request, provided the urgency of the provisions so permits.

4. Provisions shall be regarded as being legislative if they impose obligations or confer rights or responsibilities in general and abstract terms and with directly binding effect.

**Art. 23** Amendments to the Federal Constitution

The Federal Assembly submits amendments to the Federal Constitution to the vote of the People and the Cantons in the form of a federal decree.

**Art. 24** Co-determination of foreign policy

1. The Federal Assembly shall follow international developments and participate in the decision-making process on important foreign policy issues.

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19 SR 170.32
2 It shall approve treaties under international law, unless the Federal Council has the power conferred by a federal act or an international treaty approved by the Federal Assembly to enter into such treaties at its own behest.

3 It shall approve treaties under international law that are subject to a referendum by issuing a federal decree. It approves other treaties under international law by issuing a simple federal decree.

4 It shall participate in international parliamentary conferences and cultivate relations with foreign parliaments.

Art. 25 Finances

1 The Federal Assembly shall decide on expenditures and investments in the budget and its supplements. It shall decide on new or existing unclaimed appropriation credits and payment limits in the budget and its supplements or by separate decree. It shall approve the State Accounts.

2 It shall take its decisions in the form of a simple federal decree.

3 It shall stipulate the purpose and the amount of the credits in the decision on credits. It may also include in its decision the general conditions for the use of the credit, the schedule for the implementation of the project and reporting by the Federal Council.

Art. 26 Supervisory control

1 The Federal Assembly shall exercise supervisory control over the conduct of business by the Federal Council and the Federal Administration, the federal courts, the Supervisory Authority for the Office of the Attorney General of Switzerland, the Office of the Attorney General of Switzerland and by other persons entrusted with tasks of the Confederation.

2 It shall exercise supervisory control over the financial budget in the context of Article 8 of the Federal Auditing Act of 28 June 1967.

3 The Federal Assembly shall exercise supervisory control according to the following criteria:
   a. legality;
   b. regularity;
   c. expediency;
   d. effectiveness;
   e. economic efficiency.

20 Amended in accordance with Art. 65 No 1 of the Financial Budget Act of 7 October 2005, in force since 1 May 2006 (SR 611.0).
23 SR 614.0
4 Supervisory control shall not include the power to revoke or alter decisions. It shall not include control over the content of the judicial decisions of the Office of the Attorney General of Switzerland.24

**Art. 27** Evaluation of effectiveness

The organs of the Federal Assembly designated by law shall ensure that the measures taken by the Confederation are evaluated as to their effectiveness. To this end, they may:

a. request the Federal Council to have impact assessments carried out;
b. examine the impact assessments carried out on the instructions of the Federal Council;
c. instruct impact assessments to be carried out themselves.

**Art. 28** Decisions of general principle and planning

1 The Federal Assembly shall participate in the significant aspects of the planning of state activities by:

a. discussing and acknowledging planning reports from the Federal Council;
b. instructing the Federal Council to make specific plans or to alter the main elements of a plan;
c. taking decisions of general principle and planning decisions.

2 General principle decisions and planning decisions are preliminary decisions that state that certain goals are to be achieved, principles and criteria are to be observed or measures are to be planned.

3 General principle decisions and planning decisions shall be issued in the form of a simple federal decree. For general principle decisions and planning decisions of greater importance, the form of a federal decree may be chosen.

4 If the Federal Council does not follow the instructions it has been given or general principle and planning decisions, it must provide justification for doing so.

**Art. 29** Individual legislative acts

1 The Federal Assembly shall enact individual legislative acts that are not subject to a referendum in the form of a simple federal decree.

2 Individual legislative acts of the Federal Assembly in respect of which the required statutory basis is not found in the Federal Constitution or in a federal act shall be enacted in the form of a federal decree that is subject to a referendum.

Art. 30  Further duties
The Federal Assembly shall carry out any additional duties that are assigned to it by the Federal Constitution or federal legislation.

Title 4: Organisation of the Federal Assembly
Chapter 1: General

Art. 31  Organs
The organs of the Federal Assembly are:
   a. the National Council;
   b. the Council of States;
   c. the United Federal Assembly;
   d. the Presiding Colleges;
   e. the Offices;
   f. the Conference for Coordination and the Administration Delegation;
   g. the committees and their sub-committees and delegations;
   h. the parliamentary groups.

Art. 32  Seat of the Federal Assembly
1 The Federal Assembly meets in Bern.
2 It may by simple federal decree decide by way of exception to meet at a different location.

Art. 33  Convening meetings
1 The National Council and the Council of States are convened by their Offices.
2 The United Federal Assembly is convened by the Conference for Coordination.
3 The President of the National Council or, in the event of his or her incapacity, the President of the Council of States is obliged to convene the Councils if the security of the federal authorities is endangered or the Federal Council is unable to act.

Chapter 2: The National Council and Council of States

Art. 34  Presiding Colleges
The Presiding College of each Council comprises the President, the first Vice-President and the second Vice-President.
**Art. 35** Offices of the Councils

1 Each Council shall establish an office to deal with its administration and other related matters.

2 The office of each Council comprises the members of the Presiding College and other members as determined by the respective regulations of the Councils.

3 The rights and duties assigned to the committees by this Act also apply to the Offices.

**Art. 36** Council regulations

Each Council shall issue regulations with the implementing provisions relating to its organisation and procedure.

**Art. 37** Conference for Coordination

1 The Office of the National Council and the Office of the Council of States constitute the Conference for Coordination.

2 The Conference for Coordination has the following duties:
   a. it plans the activities of the Federal Assembly and coordinates sessions with the annual planning schedule;
   b. it deals with business between the two Councils and between the Councils and the Federal Council;
   c. it may issue directives on the allocation of personnel and financial resources to the organs of the Federal Assembly;
   d. it elects the General Secretary of the Federal Assembly. The election must be confirmed by the United Federal Assembly;
   e. it approves the formation of new parliamentary groups in accordance with the criteria stated in Article 61.

3 The Federal Council may participate in its meetings in an advisory capacity.

4 The decisions of the Conference for Coordination require the agreement of the Offices of the National Council and of the Council of States. Elections in accordance with paragraph 2 letter d shall take place by an absolute majority of the voting members.

5 The Conference for Coordination, augmented by the Presidents of the committees of both Councils that are responsible for foreign policy, shall plan and coordinate parliamentary external relations. The Presidents of other relevant organs of the Federal Assembly are invited to attend meetings in an advisory capacity.

**Art. 38** Administration Delegation

1 The Administration Delegation comprises three members from each of the Offices of the Councils as appointed by the Conference for Coordination. The Administration Delegation shall appoints one of its members as its delegate. It constitutes itself.
2 The Administration Delegation is responsible for the overall management of the administration of Parliament.

3 The Administration Delegation shall take decisions by a simply majority of its voting members.

Chapter 3: United Federal Assembly

Art. 39  Office of the United Federal Assembly
1 The Office of the United Federal Assembly comprises the Presiding Colleges of both Councils.

2 The chairperson is the President of the National Council or, in the event of his or her incapacity, the President of the Council of States.

3 The Office shall prepare the meetings of the United Federal Assembly.

4 It may appoint committees of the United Federal Assembly. They comprise twelve members of the National Council and five members of the Council of States.

Art. 40  Commission for Pardons and Conflicts of Jurisdiction
1 The Commission for Pardons and Conflicts of Jurisdiction considers applications for pardons and decisions on conflicts of jurisdiction between the supreme federal authorities.

2 Its president is elected alternately from the members of the National Council and the members of the Council of States.

3 It shall submit applications for pardons to the Federal Council, which provides it with a report and a proposal thereon.

4 It may inspect the application and the files on the investigation, the court proceedings and the execution of the judgement.

Art. 40a  Judiciary Commission
1 The Judiciary Commission is responsible for the preparation for the appointment and removal from office of judges of the federal courts.

   a. of judges of the federal courts;

   b. of members of the Supervisory Authority for the Office of the Attorney General of Switzerland;

   c. of the Attorney General of Switzerland and the Deputies of the Attorney General of Switzerland.


2 It issues public invitations for applications for vacant positions as federal judges, the Attorney General of Switzerland, or the Deputies of the Attorney General of Switzerland. If the law permits part-time positions, the level of occupation is stated in the invitation to apply.27

3 The Judiciary Commission submits its election nominations and proposals for removal from office to the United Federal Assembly.

4 It determines the details of the employment contracts of the judges, the Attorney General of Switzerland, or the Deputies of the Attorney General of Switzerland.28

5 Each parliamentary group has the right to at least one seat on the Commission.

6 The Control Committees and the Finance Delegation shall notify the Judiciary Commission of findings that raise serious questions as to the professional or personal suitability of judges, the Attorney General of Switzerland, or the Deputies of the Attorney General of Switzerland.29

Art. 41 Procedure in the United Federal Assembly
1 Unless otherwise provided in this Act, the provisions of the internal regulations of the National Council apply by analogy to the procedure in the United Federal Assembly.

2 The tellers and the substitute tellers of the two Councils determine the results of elections and votes.

3 If the business regulations of the National Council do not apply, the United Federal Assembly may draw up its own regulations.

Chapter 4: Committees
Section 1: General Provisions

Art. 42 Standing committees and special committees
1 Each Council shall appoint from its members the standing committees provided for by this Act and the internal regulations.

2 In exceptional circumstances, the Councils may appoint special committees.

Art. 43 Appointment of the committees
1 The members of the committees and their chairpersons (president and vice-president) shall be appointed by the office of the relevant Council.

2 Unless otherwise provided by this Act, the chairpersons of joint committees of both Councils and of committees of the United Federal Assembly shall be elected by the Conference for Coordination. The president and the vice-president may not belong to the same Council.

3 The composition of the committees and the allocation of seats among the committee chairpersons are determined by the strengths of the parliamentary groups in the relevant Council. Wherever possible, appropriate account should be taken of the official languages and regions of the country.

4 The term of office of the members of the standing committees is determined by the respective regulations of the Councils.

Art. 44 Duties
1 In accordance with the terms of reference under this Act or the rules of business, the committees have the following duties:
   a. they conduct a preliminary discussion of the business referred to them for the attention of their Council;
   b. they consider and decide on the business referred to them for final decision in terms of this Act;
   c. they monitor the social and political developments in their areas of responsibility;
   d. they draw up proposals relevant to their areas of responsibility;
   e. they are responsible for impact assessments in their areas of responsibility. They submit related proposals to the competent bodies of the Federal Assembly, or issue related instructions to the Federal Council;
   f. they take account of the results of impact assessments.

2 The committees shall submit reports on the business referred to them and their proposals thereon to their respective Council.

Art. 45 General powers
1 In order to fulfil their duties, the committees may:
   a. submit parliamentary initiatives, parliamentary procedural requests and proposals and compile reports;
   b. consult external experts;
   c. consult representatives of the cantons and interest groups;
   d. conduct inspections.

2 The committees may appoint sub-committees from their members. These shall report and submit proposals to the committee. Joint sub-committees may be appointed by two or more committees.

Art. 46 Procedure in the committees
1 The committees are governed by the procedural rules of their respective Council, unless this Act or the respective regulations of the Councils provide otherwise.
2 Resolutions of joint committees of both Councils require the agreement of the majority of the voting members from each Council, unless this Act provides otherwise.

Art. 47 Confidentiality
1 The discussions in the committees are confidential; in particular, no information may be provided on the opinions of individual participants in meetings or on the way in which they voted.
2 The committees may decide to hold public hearings.

Art. 48 Information for the general public
The committees shall inform the general public of the results of their deliberations.

Art. 49 Coordination between the committees
1 The committees of each Council shall coordinate their activities with each other and with the committees of the other Council that are considering the same or similar issues.
2 The procurement of information or the clarification of issues may be carried out in joint meetings or these tasks may be assigned to a single committee.
3 The Control Committees and the finance committees may hold joint preliminary discussions of the annual report and accounts.
4 In the case of matters concerning more than one area of responsibility, other committees may submit reports to the committees responsible for the preliminary discussions.
5 ... 31

Section 2: Finance Committees

Art. 50   Duties of the Finance Committees
1 The Finance Committees (FCs) are responsible for the financial management of the Confederation; they shall conduct a preliminary examination of the financial planning, the draft budget and its supplements and the State Accounts. They exercise supervisory control over the entire financial budget in accordance with Article 26 paragraph 2, unless this Act provides otherwise.

2 They may submit reports regarding legislative bills with substantial financial repercussions to the committees responsible for their preliminary examination. Such legislative bills may be referred to them for an accompanying report or for a preliminary examination.32

Art. 51   Finance Delegation
1 The Finance Committees shall each appoint three of their members and a permanent deputy for each of those members to the Finance Delegation (FinDel). The Delegation constitutes itself.33

2 The Finance Delegation is responsible for the detailed examination and supervision of the entire financial budget.

3 The dealings between the Finance Delegation and the Federal Audit Office are governed by Articles 14, 15 and 18 of the Federal Act of 28 June 1967 on the Federal Audit Office34.

4 The Finance Delegation shall submit reports and proposals to the Finance Committees.

5 It may consider other items of business and notify the Finance Committees or other committees of its findings.

6 It shall reach decisions by a simple majority of its voting members.

Section 3: Control Committees

Art. 52   Duties of the Control Committees
1 The Control Committees (CC) exercise supervisory control over the conduct of business in accordance with Article 26 paragraphs 1, 3 and 4.

33 Amended in accordance with No I 2 of the Federal Act of 17 Dec. 2010 on Safeguarding Democracy, the Rule of Law and the Capacity to Act in Extraordinary Situations, in force since 1 May 2011 (AS 2011 1381; BBl 2010 1563 2803).
34 SR 614.0
2 Their supervisory activities focus on the criteria of legality, expediency and effectiveness.

**Art. 53  Control Delegation**

1 The Control Committees each appoint three of their members to the Control Delegation (CDel). The Delegation constitutes itself.

2 The Delegation supervises activities in the field of state security and the intelligence services and supervises state activities in matters that must be kept secret because their disclosure to unauthorised persons may be seriously detrimental to national interests.\(^{35}\)

3 It accepts additional specific mandates that are assigned to it by a Control Committee.

3bis The Federal Council shall inform the Delegation at the latest 24 hours after making its decision of orders to safeguard the interests of the country or to safeguard internal or external security.\(^ {36}\)

4 The Delegation shall submit reports and its proposals thereon to the Control Committees.\(^ {37}\)

5 It reaches decisions by a simple majority of its voting members.

**Section 4: Reporting to the Council**\(^ {38}\)

**Art. 54**\(^ {39}\)

**Art. 55**\(^ {40}\)

The Finance and Control Committees shall report to their respective Council once a year on the principal results of their work.

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\(^{35}\) Amended in accordance with No I of the Federal Act of 17 June 2011 (Specification of the Information Rights of the Supervisory Commissions), in force since 1 Nov. 2011 (AS 2011 4537; BBl 2011 1817 1839).

\(^{36}\) Inserted by No I 2 of the Federal Act of 17 Dec. 2010 on Safeguarding Democracy, the Rule of Law and the Capacity to Act in Extraordinary Situations, in force since 1 May 2011 (AS 2011 1381; BBl 2010 1563 2803).

\(^{37}\) Amended in accordance with No I 2 of the Federal Act of 17 Dec. 2010 on Safeguarding Democracy, the Rule of Law and the Capacity to Act in Extraordinary Situations, in force since 1 May 2011 (AS 2011 1381; BBl 2010 1563 2803).


Section 5: Drafting Committee

Art. 56 Composition and organisation
1 The Drafting Committee (DraftC) is a joint committee of both Councils.
2 It consists of three sub-committees, corresponding to each of the official languages
   of the Confederation.
3 The Commission constitutes itself.
4 It shall reach decisions by a simple majority of its voting members.

Art. 57 Duties and procedure
1 The Drafting Committee verifies the wording of legislative texts and determines
   the final version prior to the final vote.
2 It ensures that the texts are formulated in a concise and understandable manner. It
   shall examine whether they conform to the intentions of the Federal Assembly, and
   ensures that the versions in the three official languages are consistent.
3 The Drafting Committee is not authorised to carry out any material corrections. If
   it encounters any material omissions, ambiguities or contradictions, it must inform
   the Presidents of the Councils.

Art. 58 Corrections made after the final vote
1 Where, following the final vote, an error of form or wording that does not conform
   with the results of the parliamentary deliberations is discovered, the Drafting Com-
   mittee shall instruct the required corrections to be made prior to publication in the
   Official Compilation of Federal Legislation. An indication must be given of the
   corrections made.
2 Following the publication of a legislative enactment in the Official Compilation of
   of Federal Legislation, the Drafting Committee may instruct the correction of obvi-
   ous errors and alterations of a formal nature. An indication must be given of the
   corrections made.
3 The members the Federal Assembly must be informed of major corrections.

Art. 59 Implementing regulations
An ordinance of the Federal Assembly shall regulate the details of the composition
and duties of the Drafting Committee as well as the procedure for the verification of
bills prior to the final vote and for the instruction of corrections following the final
vote and following publication.
Section 6: Delegations to International Assemblies and for the Maintenance of International Relations

Art. 60
The organisation, duties and procedures of delegations that represent the Federal Assembly at international parliamentary conferences or in bilateral dealings with parliaments of third countries are regulated in an ordinance of the Federal Assembly.

Chapter 5: Parliamentary Groups

Art. 61 Formation
1 Parliamentary groups are composed of the Assembly members who belong to the same party.
2 Members who do not belong to a party or who belong to more than one party may, provided they share similar political views, form their own parliamentary groups.
3 A parliamentary group must consist of a minimum of five members from one of the two Councils.
4 Each parliamentary group must notify the General Secretary of the Federal Assembly of its formation, its members, its chairperson and its secretary.

Art. 62 Duties and rights
1 Parliamentary groups conduct a preliminary discussion of the business to be submitted to the Councils.
2 They have the right to submit parliamentary initiatives, parliamentary procedural requests, proposals and election nominations.
3 The rules of business may provide for further rights for parliamentary groups.
4 Parliamentary groups may establish their own secretariats. These receive the same documents as the Assembly members and are subject to official secrecy in accordance with Article 8.
5 Parliamentary groups shall receive a subsidy to cover the costs of their secretariats. The details of the foregoing are regulated by the Parliamentary Resources Act of 18 March 1988.\(^{41}\)

\(^{41}\) SR 171.21
Chapter 6: Cross-Party Groups

Art. 63
1 Assembly members who share an interest in a specific matter may join together to form a cross-party group. These groups must be open to all Assembly members.
2 The groups must notify the Parliamentary Services of their formation and of their members. The Parliamentary Services keeps a public register of cross-party groups.
3 The cross-party groups are entitled, as far as possible, to administrative assistance and to conference rooms.
4 They are not entitled to act as the representatives of the Federal Assembly.

Chapter 7: Administration of Parliament

Art. 64 Duties of the Parliamentary Services
1 The Parliamentary Services assist the Federal Assembly in the fulfilment of its duties.
2 They carry out the following tasks:
   a. they plan and organise the sessions and the meetings of the committees;
   b. they are responsible for providing secretarial services, carrying out translation work and taking the minutes of the resolutions and debates of the Councils, the United Federal Assembly and the committees;
   c. they keep records and offer services in relation to records and information technologies;
   d. they advise the Assembly members, and in particular the Presiding Colleges of the Councils and the chairpersons of the committees on factual and procedural matters;
   e. they inform the general public about the Federal Assembly and its activities;
   f. they assist the Federal Assembly in its activities with regard to international relations;
   g. subject to the reservation of the competencies of the organs of the Councils, they are responsible for all other tasks relevant to the administration of Parliament.

Art. 65 Management of the Parliamentary Services
1 The Parliamentary Services are subject to the supervision of the Administration Delegation.
2 The General Secretary of the Federal Assembly is responsible for the management of the Parliamentary Services.
3 If offices of the Parliamentary Services act for organs of the Federal Assembly, then they work in accordance with their instructions.

Art. 66 Appointment of the Parliamentary Services staff
Organs of the Federal Assembly as well as the General Secretary of the Federal Assembly are authorised by an ordinance of the Federal Assembly to appoint the staff of the Parliamentary Services.

Art. 67 Rights to information
The offices of the Parliamentary Services have the same rights to information as the organs of the Federal Assembly on behalf of which they are acting.

Art. 68 Involvement of the Federal Administration
1 The organs of the Federal Assembly, and the Parliamentary Services when acting on their behalf, may call on the services of offices of the Federal Administration in order to fulfil their duties.
2 Such involvement must take place with the consent of the appropriate Department or of the Federal Chancellery.
3 In the event of any disagreement, the Administration Delegation shall decide after consulting the Federal Council.

Art. 69 Right to use Assembly chambers and access to the Parliament Building
1 The right to use the Assembly chambers is regulated by the Presidents of the Councils, and the right to use the other premises of the Federal Assembly and the Parliamentary Services is regulated by the Administration Delegation.
2 Each Assembly member may have an entry pass issued for a specified period to any two persons who wish to have access to the parts of the Parliament Building that are not accessible to the public. The details of these persons and their functions must be recorded in a register that is available for public inspection.

Art. 70 Implementing regulations
1 The Federal Assembly shall enact in the form of ordinances of the Federal Assembly the implementing regulations that determine the rules for the administration of Parliament.
2 Unless an ordinance of the Federal Assembly provides otherwise, the implementing regulations of the Federal Council or of any of its subordinate offices that apply to the Federal Administration are applied in the administration of Parliament.
3 Powers that are accorded to the Federal Council or to any of its subordinate offices by such implementing regulations shall be exercised by the Administration Delegation or General Secretary of the Federal Assembly.
Title 5: Procedure in the Federal Assembly
Chapter 1: General Procedural Provisions

Art. 71  Business for consideration
Business in the Federal Assembly includes in particular:
   a. drafts made by its committees or by the Federal Council of legislative enactments of the Federal Assembly;
   b. parliamentary initiatives and motions of its members, parliamentary groups and committees as well as cantonal initiatives;
   c. reports from its committees or from the Federal Council;
   d. nominations for elections and proposals relating to the confirmation of election nominations;
   e. proposals relating to procedure made by its members, parliamentary groups, committees or by the Federal Council;
   f. declarations of the Councils or of the Federal Council;
   g. petitions and submissions;
   h. appeals, applications and objections.

Art. 72  Submission of business
1 Business originating from members or organs of the Councils shall become pending in the Councils on its submission to the Parliamentary Secretariat.
2 Popular initiatives and requests made by a canton for the guarantee of its constitution shall become pending in the Assembly on their submission to the Federal Chancellery.
3 Other business shall become pending in both chambers of the Federal Assembly on its submission to the Assembly.

Art. 73  Withdrawal of business
1 Business may be withdrawn by its originator at any time before either Council has taken a decision thereon for the first time.
2 A parliamentary initiative or a cantonal initiative may no longer be withdrawn after it has been endorsed by a committee entrusted with its preliminary examination.
3 The Federal Council may not withdraw business that it has introduced.

Art. 74  Procedure for bills
1 Each Council shall consider and decide first of all whether it wishes to approve the introduction of a bill (introductory debate).
2 If it approves the introduction of a bill, it must thereafter examine the enactment article by article (detailed consideration).

3 Introduction shall be mandatory in the case of popular initiatives, budgets, annual reports, accounts, objections to treaties between cantons or between cantons and foreign states, the guarantee of cantonal constitutions, and in relation to the legislature plan.\(^{42}\)

4 After the conclusion of the first detailed consideration, a vote is taken in each Council on the text in its entirety. If approval of introduction is mandatory, no vote is taken on the text in its entirety other than in the case of budgets and accounts.

5 If a bill is rejected by a Council in the vote on the entire text, this is equivalent to non-approval of introduction. The rejection of a budget or of accounts in the vote on the entire text is equivalent to a referral back to the Federal Council.

Art. 75     Referral for review

1 Either Council may refer a bill that it has approved for introduction, or any other item of business, back to the Federal Council or the committee entrusted with its examination for review or amendment.

2 It may also refer individual sections or provisions for review at a later stage in the deliberations.

3 The proposal for referral must indicate what should be reviewed, amended or added.

Art. 76     Proposals

1 Any Assembly member may submit proposals on a pending matter for consideration in the Council and in the committee responsible for the preliminary examination. He or she may apply to the relevant committee for the submission of a parliamentary initiative or of a committee motion.

2 Proposals that relate to procedure (points of order) must normally be dealt with immediately.

3 Until a vote on a bill in its entirety has been held, a reconsideration of any issue that has been considered may be requested by means of a point of order. The decision on introduction may not be reconsidered.

4 Proposals that have been rejected by the majority of a committee may be submitted as minority proposals.

Art. 77     Urgency clause

1 Where it is intended that a draft Federal Act be declared urgent, the urgency clause shall be exempted from the vote on the enactment in its entirety

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\(^{42}\) Amended in accordance with No I of the Federal Act of 22 June 2007 (Legislature plan), in force since 1 Dec. 2007 (AS 2007 5231 5233; BBl 2006 1837 1857).
2 A decision on the urgency clause may be made only after a successful resolution of differences.

3 If the urgency clause is rejected, any Assembly member or the Federal Council has the right to move for the abandonment of the draft act prior to the final vote.

Art. 78 Voting procedure
1 Where a question may be divided into more than one part, each part may, on request, be voted on separately.

2 If two proposals in respect of the same subject matter have been submitted and they either relate to the same part of the text or mutually exclude each other, a vote is held on which of the two is to be accepted.

3 If it is not possible to vote on which proposal to accept, then the proposals shall be voted on individually.

4 No vote is held on unopposed proposals.

Art. 79 Elimination vote
1 If more than two proposals have been made on the same subject matter, then an elimination vote must be held until a vote can be held on which of two proposals is to be accepted.

2 The order of voting on the proposals must be structured in such a way that a vote is held first on the proposals that differ the least from each other in content, working through the proposals until those that differ the most are reached.

3 If it is not possible to decide on the order of voting according to the criteria laid down in paragraph 2, an elimination vote is held dealing firstly with the proposals of the Assembly members, then the proposals of the committee minorities and finally the proposal of the Federal Council. A vote is then held to decide between the proposal that wins the elimination vote and the proposal of the committee majority.

Art. 80 Voting by the Council President
1 The Council President shall not participate in the vote. In the event of a tie, the President shall have the casting vote.

2 If the agreement of the majority of the members of each Council is required, the Council President shall participate in the vote.

Art. 81 Final vote
1 If both Councils have completed their examination of a federal act, an ordinance of the Federal Assembly, or a federal decree that is subject to a mandatory or an opti- nal referendum, and they have approved the wording that has been revised by the Drafting Committee, a final vote on the bill shall be held in each Council.

2 If both Councils approve the bill then the enactment has been passed by the Federal Assembly.
3 If one or both Councils reject the bill then the enactment is not passed.

Art. 82 Publication of the voting results
The Standing Orders of the Councils shall determine the cases in which the result of the vote is published in the form of a list of members’ names with the votes they cast.

Chapter 2: Procedure between the Chambers

Section 1: Cooperation between the Chambers

Art. 83 Joint decrees of the Chambers
1 Federal Assembly decrees require the agreement of both Chambers.
2 A joint decree is not required in respect of petitions and reports that are submitted for information purposes.

Art. 84 Designation of the first Chamber
1 Business that must be dealt with separately by the two Chambers shall be allocated to one of the Chambers for prior consideration (the first Chamber).
2 The Presidents of the Chambers shall decide on the allocation of business. If they are unable to reach an agreement, the matter shall be decided by drawing lots.

Art. 85 Schedule for dealing with business in the Councils
1 Draft amendments to the Constitution and non-urgent federal acts are not normally considered for the first time by both Councils in the same session.
2 The Conference for Coordination may in response to an application by the Federal Council or a committee decide that an item of business in accordance with paragraph 1 will by way of exception be considered by both Councils for the first time in the same session.

Art. 86 Passing business on to the other Council
1 Business that must be considered by both Councils and which has been voted on by one Council must then be passed on to the other Chamber for consideration.
2 The first Council may consider the matter again only after the other Council has voted on it.
3 Where the drafts of more than one bill are submitted to the Federal Assembly accompanied by the same Federal Council dispatch or a report, these bills may be passed on individually to the other Council after the first Council has voted on them all.
A Federal Decree on the counter proposal to a popular initiative must be passed on to the other Council with the Federal Decree on the related popular initiative.43

**Art. 87** Referral to the Federal Council and adjournment of the procedure

1 If a Council refers an item of business in its entirety back to the Federal Council, it must give notice of its decision to the other Council.

2 If the other Council does not agree with the decision to refer the matter back, the referral will still take effect provided the first Council confirms its initial decision.

3 The same procedure also applies to the decision of a Council to adjourn the discussion of an item of business for a period that is expected to exceed one year (sitting of business).

**Art. 88** Sharing the discussion of a bill

1 By way of exception, a large bill may be divided up by joint decision of both Councils and may be passed on to the other Council in parts before the bill has been voted on in its entirety.

2 Prior to a vote being taken on the bill in its entirety, the members of either Council may move that any provision of the entire bill be reconsidered.

3 Where either of the two Councils rejects the proposal to divide the bill and if the Council that has rejected the division confirms its decision, the bill is passed on to the other Council only after a vote has been taken on the bill in its entirety.

**Section 2: Resolution of Differences between the Councils**

**Art. 89** Procedure in the event of differences

1 Where, following consideration of a bill, there are differences between the Councils, the divergent decisions of each Council shall be referred to the other Council for consideration, until agreement is reached between the two Councils.

2 Following the initial consideration in each Council, any further consideration shall be limited exclusively to the issues on which no agreement has been reached.

3 A Council may reconsider any other issue only if this becomes necessary as a result of decisions taken in the intervening period or if the preliminary consultation committees of both Councils move jointly for the issue to be reconsidered.

**Art. 90** Abandonment of a bill

The Councils may in response to a joint motion from their respective preliminary consultation committees abandon a bill during the procedure for resolution of differences.

**Art. 91** Appointment of a conciliation committee

1 If there are still differences following three detailed discussions in each Council, a conciliation committee shall be appointed. This committee is responsible for seeking a compromise solution.

2 The preliminary consultation committees shall each contribute 13 members to the conciliation committee. If the preliminary consultation committee of a Council comprises fewer than 13 members, additional members must be added to reach this number. The composition of the delegations from each committee is governed by Article 43 paragraph 3.

3 The committee president of the first Council shall chair the conciliation committee.

**Art. 92** Decisions of the conciliation committee

1 The conciliation committee is quorate when a majority of the members of each of the two delegations is present. The quorum must be expressly confirmed.

2 The conciliation committee reaches its decisions on the basis of the majority of the votes cast by its members. The committee president may participate in the vote. In the event of a tie, the president has the casting vote.

3 The conciliation committee shall propose a compromise motion that eliminates the remaining differences in their entirety.

**Art. 93** Procedure for dealing with the compromise motion in the Councils

1 The compromise motion shall be submitted first of all to the first Council and, provided it votes in favour of the motion in its entirety, it shall then be submitted to the other Council.

2 If the compromise motion is rejected by either of the Councils, the bill must be abandoned.

**Art. 94** Settlement of differences on the budget and on supplementary credits

Where a compromise motion on a Federal Decree on the Federal Budget or a supplementary credit is rejected, the decree based on the third round of deliberations that provides for a lower amount shall be accepted.

**Art. 94a** Settlement of differences relating to legislature plan

1 If the federal decree on the legislature plan is the subject of differences between the Councils following the first reading of the bill, the conciliation committee shall be appointed.

2 The conciliation committee shall propose a compromise motion in respect of each difference. A separate vote is held on each motion.

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3 If any motion is rejected, the related provision shall be deleted.

Art. 95 Settlement of differences in special cases
If the divergent decisions of the two Councils relate to an entire item of business, the second rejection by either Council is final. The foregoing applies in particular to:

a. the introduction of bill;
b. the acceptance of a bill in the vote on the bill in its entirety;
c. the approval of a treaty under international law;
d. the guarantee of a cantonal constitution;
e. an opinion on a popular initiative in the form of a general proposal;
f. the urgency clause;
g. the decision on whether a cantonal initiative should be endorsed;
h. the approval of Federal Council ordinances;
i. …
j. the continuation of an item of business in respect of which a motion for abandonment has been made.

Chapter 3: Procedure for Popular Initiatives

Section 1: Popular Initiative for the Complete Revision of the Federal Constitution

Art. 96
Where a popular initiative for the complete revision of the Federal Constitution is declared successful, the Federal Assembly shall submit the initiative to the vote of the people.

Section 2: Popular Initiative for the Partial Revision of the Federal Constitution

a. General Provisions

Art. 97 Federal Council dispatch and draft decree

1 The Federal Council shall submit to the Federal Assembly:

a. at the latest one year after submission of a successful popular initiative, a dispatch and the draft of a federal decree for the consideration of the Federal Assembly;

b. at the latest one year after the approval of the people or of the Federal Assembly of a initiative submitted in the form of a general proposal, a dispatch and the draft of a federal decree for a partial revision of the Federal Constitution.

2 If the Federal Council at the same time submits to the Federal Assembly a draft federal decree on a counter-proposal or a bill that is closely related to the popular initiative, the foregoing period shall be extended to 18 months.47

3 The Federal Assembly may begin its discussions before the Federal Council has submitted its dispatch and the draft of a Federal Decree.

Art. 98 Validity of popular initiatives

1 The Federal Assembly shall declare a popular initiative wholly or partly invalid if it holds that the requirements of Article 139 paragraph 3 of the Federal Constitution have not been fulfilled.

2 If the decisions of the two Councils in relation to the validity of the popular initiative or of parts thereof diverge from each other and the Council that has approved the validity of the initiative confirms its decision, the popular initiative or, depending on the case, its disputed part, shall be held to be valid.

Art. 99 Prohibition of the amendment of popular initiatives

Popular initiatives, or all the valid parts thereof, must be submitted to the vote of the people as they stand.

b. Popular Initiative in the Form of a Draft Proposal

Art. 100 Voting recommendation

The Federal Assembly shall decide within 30 months of the submission of a popular initiative in the form of a draft proposal whether it recommends that the people and the Cantons accept or reject the initiative.

Art. 101 Counter-proposal

1 The Federal Assembly may submit its own counter-proposal on the same constitutional issue to the vote of the people and the Cantons at the same time as the popular initiative.

2 The federal decree on the counter-proposal of the Federal Assembly shall be debated in each Council prior to the Assembly deciding on the voting recommendation in the federal decree on the popular initiative.

3 The final vote on the federal decree on the counter-proposal shall take place no more than eight days before the end of the session which precedes the expiry of the deadline for dealing with the popular initiative. If the federal decree is rejected by either Council in the final vote, the conciliation committee shall submit a proposal on the voting recommendation in the federal decree on the popular initiative. A counter-proposal may no longer be put forward.

Art. 102 Decisions on voting recommendations and counter-proposals

1 Where the Federal Assembly submits a counter proposal in addition to the popular initiative to the vote of the people and the Cantons, it may:
   a. recommend that the popular initiative be rejected and the counter-proposal accepted; or
   b. recommend that both bills be accepted.

2 If the Assembly recommends the acceptance of both bills, it shall recommend that voters accept the counter-proposal in the third question.

c. Popular Initiative in the Form of a General Proposal

Art. 103 Approval or rejection and popular vote

1 The Federal Assembly shall decide within two years of submission of a popular initiative in the form of a general proposal whether it approves or rejects the initiative.

2 If the Federal Assembly rejects the popular initiative, it shall submit the initiative to the vote of the people.


Art. 104 Drafting of an amendment to the Constitution by the Federal Assembly

1 If the Federal Assembly approves a popular initiative, or if the people vote in favour of an initiative, the Federal Assembly shall within two years draft a partial revision to the Federal Constitution.

2 The draft prepared by the Federal Assembly shall correspond strictly to the content and objectives of the popular initiative.

3 Where the Councils are unable to agree on the draft of the partial revision or if the draft is rejected by one or both Councils, the decisions of the Councils from the most recent discussion shall be submitted to the vote of the people as alternatives.

d. Extension and Expiry of Deadlines

Art. 105 Extension of deadline

1 If a Council reaches a decision on a counter-proposal or on a bill closely related to a popular initiative, the Federal Assembly may extend the deadline for dealing with the matter by one year.

1bis If a bill in the form of a draft federal act that is closely related to a popular initiative is subject to the procedure for the resolution of differences, the Federal Assembly may extend the deadline for dealing with the popular initiative by one year.50

2 If the Councils are unable to agree on an extension of deadline, no extension shall be granted.

Art. 106 Expiry of deadline

If the Councils are unable to reach a unanimous decision by the statutory deadline, the Federal Council shall order that a popular vote be held.

Chapter 4: Procedure for Parliamentary Popular Initiatives

Art. 107 Subject matter

A parliamentary initiative may be used to propose a Federal Assembly bill or the fundamental elements of such a bill.

Art. 108 Inadmissibility

The parliamentary initiative of a Council member or of a parliamentary group shall be inadmissible if it relates to matters that may be submitted as a proposal relating to

a bill pending before the Federal Assembly. The Office of the Council may decide on exceptions to the foregoing.

Art. 109 Procedure for the preliminary examination

1 Parliamentary popular initiatives of a Council member or of a parliamentary group, together with proposals submitted to a committee for the preparation of an initiative by that committee shall be subject to a preliminary examination.

2 The relevant committee of the Council to which the initiative has been submitted shall decide whether to endorse the initiative or whether to instruct its Council not to endorse the initiative. If the Council follows the instructions of the committee, the initiative is regarded as having been dealt with.

3 The decision to endorse an initiative or to have the committee prepare its own initiative requires the consent of the relevant committee of the other Council. This committee shall invite the committee responsible for the initial consideration to appoint a delegation to present its decision. If the latter committee does not consent, the initiative is only endorsed if both Councils agree. If the second Council does not agree, the initiative is irrevocably rejected.\footnote{Fourth sentence inserted by No I of the Federal Act of 3 Oct. 2008 (Parliamentary Law. Miscellaneous Amendments), in force since 2 March 2009 (AS 2009 725 731; BBl 2008 1869 3177).}

4 If the author of the initiative is not a member of the committee, he or she may participate in the preliminary examination in an advisory capacity at the meetings of the committee of his or her council.

5 If the author of an initiative leaves the Council and if no other Assembly member takes up the initiative during the first week of the following session, the initiative shall be abandoned without a Council decision unless the committee has already endorsed the initiative.\footnote{Inserted by No I of the Federal Act of 3 Oct. 2008 (Parliamentary Law. Miscellaneous Amendments), in force since 2 March 2009 (AS 2009 725 731; BBl 2008 1869 3177).}

Art. 110 Subject matter of the preliminary examination

1 An initiative shall be endorsed or a proposal for the preparation of an initiative shall be approved if the need in principle for legislation is confirmed and a parliamentary initiative is judged to be the appropriate course of action.

2 A parliamentary initiative shall in particular be judged appropriate if:
   a. the initiative proposes a bill relating to the organisation or procedures of the Federal Assembly;
   b. the Federal Council has not prepared a bill in time, despite a motion being passed to this effect; or
   c. the preparation of a bill by this means will probably be achieved more quickly than by a motion.
The committee shall examine how it can prepare the bill in the time required, taking account of the methods at its disposal.

**Art. 111** Preparation of a bill

1 If an initiative is endorsed, the relevant committee of the Council to which the initiative was submitted shall prepare a bill within two years.

2 The author of the initiative may, if he or she is not a committee member, participate in the meetings of the committee of his or her own Council in an advisory capacity during the preparation of the bill.

3 The report explaining the Federal Assembly bill corresponds to the requirements for a Federal Council Dispatch (Art. 141).

**Art. 112** Cooperation with the Federal Council and the Federal Administration

1 The committee may involve the Federal Department responsible in order to obtain all the legal and material information required for the preparation of a bill.

2 It shall submit the preliminary draft and its explanatory report for consultation in accordance with the provisions of the Consultation Procedure Act of 18 March 2005.\(^{53,54}\)

3 It shall submit the report and bill that it submits to its Council to the Federal Council at the same time in order that the Federal Council may state its opinion thereon within an appropriate period.

4 If the Federal Council requests any alteration, the committee shall discuss the opinion of the Federal Council before consideration of the bill in the first Council.

**Art. 113** Extension of deadline and abandonment

1 If the committee does not submit its bill within two years, the Council shall decide at the request of the committee or of its office whether the deadline should be extended or the initiative abandoned.

2 The committee may request the Council to abandon the initiative if:
   a. its purpose has been fulfilled by another bill; or
   b. the mandate conferred on the committee can no longer be carried out.

**Art. 114** Debate on the bill in the Assembly

1 The draft prepared by the committee shall be debated according to the normal procedure for bills.

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\(^{53}\) SR 172.061

\(^{54}\) Amended in accordance with Art. 12 No 1 of the Consultation Procedure Act of 18 March 2005, in force since 1 Sept. 2005 (SR 172.061).
Chapter 5: Procedure for Cantonal Initiatives

Art. 115 Subject matter
Any canton may submit a bill to the Federal Assembly or propose that a draft be prepared.

Art. 116 Procedure for preliminary examination
1 Cantonal initiatives are subject to a preliminary examination.
2 For the preliminary examination, Article 110 applies by analogy.
3 The decision to endorse an initiative requires the agreement of the committees responsible in both Councils. If one committee does not agree, the Council shall decide. If the Council does not agree, the initiative shall go to the other Council. The second rejection by a Council is final.
4 The committee of the first Council shall hear a representative of the Canton at the preliminary examination.

Art. 117 Preparation of a bill
1 If an initiative is endorsed, it shall be reallocated to one of the Councils for initial consideration in accordance with the procedure laid down in Article 84.
2 For the further procedure, Articles 111–114 apply by analogy. The abandonment of an initiative requires the agreement of the other Council. If the first Council decides not to approve the draft of the committee, or if the draft is rejected when voted on in its entirety, this shall be regarded as equivalent to abandonment.

Chapter 6: Procedure for Procedural Requests

Section 1: General

Art. 118 Forms of procedural request
1 Parliamentary procedural requests are:
   a. motions;
   b. postulates;
   c. interpellations;
   d. questions.
2 They shall normally be addressed to the Federal Council.
3 If they relate to the organisation or procedures of the Federal Assembly, they shall normally be addressed to the office of the Council to which they are submitted.

4 They shall be addressed to the federal courts if they relate to the conduct of business or financial budget of the federal courts; motions are excluded.

5 In the case of procedural requests made to the offices of the Councils and to the federal courts, Articles 120–125 apply by analogy.

Art. 119 General procedural provisions for procedural requests

1 Procedural requests may be submitted by the majority of the members of a committee, as well as by a parliamentary group or an Assembly member during a parliamentary session.

2 If a procedural request relates to more than one material point, a separate discussion and vote may be held on each point.

3 The wording of a procedural request may not be altered after its submission; Article 121 paragraph 4 letter b is reserved.55

4 …56.

5 A procedural request made by a Council member or a parliamentary group shall be abandoned without a Council decision if:

   a. the Council has not finished dealing with the procedural request within two years of its submission,
   b. the author leaves the Council and no other Assembly member takes up the procedural request during the first week of the following session.57

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Section 2: Motions

Art. 120 Subject matter

1 A motion instructs the Federal Council to submit a bill to the Federal Assembly or to take certain action.
2 If the Federal Council is responsible for taking action, it shall do so or submit to the Federal Assembly the draft bill by means of which the motion may be implemented.

3 A motion shall be inadmissible if it seeks to influence an administrative ruling or an appeal decision that must be taken as part of a procedure regulated by the law.

Art. 121 Procedure in the Assembly

1 The Federal Council shall normally propose the acceptance or rejection of a motion by the start of the next ordinary session following its submission. It shall submit its proposal in relation to a committee motion that is submitted less than a month before the start of the next ordinary session by the start of the session following the next session.

2 If a Council rejects a motion, the motion is regarded as having been dealt with. If the Council to which the motion has been submitted approves the same, the motion goes to the other Council.

3 A motion accepted by the first Council may in the second Council be:
   a. irrevocably accepted or rejected;
   b. amended on the proposal of the majority of the committee responsible for the preliminary examination or on the proposal of the Federal Council.

4 If the second Council makes an amendment, the first Council may in the second consideration agree to the amendment or irrevocably reject the motion.

5 A motion accepted by the first Council without the agreement of the second Council shall be irrevocably accepted if:
   a. it relates to organisational or procedural issues of the Council to which it has been submitted; or
   b. it is a committee motion and an identical committee motion is accepted in the other Council.

Art. 122 Procedure for approved motions

1 If a motion is still pending after two years, the Federal Council shall report to the Federal Assembly each year on what it has done in relation thereto and on how it intends to deal with the mandate. This report shall be submitted to the committees responsible.

2 A committee or the Federal Council shall request the abandonment of a motion if its mandate has been fulfilled. The request shall be addressed to both Councils.


60 Amended in accordance with No I of the Federal Act of 5 Oct. 2007 (Binding effect of the motion), in force since 26 May 2008 (AS 2008 2113 2114; BBl 2007 1457 2149). See also the transitional provision for this amendment at the end of this text.
unless the motion relates to issues of the organisation or procedure of a specific Council.

3 Abandonment may also be requested if the mandate has not been fulfilled but should not be carried out. The request shall be justified:
   a. with a special report on the motion to be abandoned; or
   b. in a dispatch on a Federal Assembly bill on subject matter connected with the motion.

4 If the decisions of the two Councils on the request for abandonment do not correspond, the procedure for the settlement of differences in Article 95 applies.

5 If a request for abandonment is rejected by both Councils, the Federal Council must fulfil the mandate contained in the motion within one year or within the period fixed by the two Councils on rejecting the request.

6 If the Federal Council fails to comply with the period fixed, a decision on the extension of the period allowed or on abandonment shall be taken in the next ordinary session in both Councils at the request of the committees responsible.

Section 3: Postulates

Art. 123 Subject matter
A postulate requests the Federal Council to examine and report on whether to submit a bill to the Federal Assembly or to take a measure. It may also request a report on a different matter.

Art. 124 Procedure
1 The Federal Council shall normally propose the acceptance or rejection of postulates before the start of the next session. It shall submit its proposal in relation to a committee postulate that is submitted less than a month before the start of the next ordinary session by the start of the session following the next session.61
2 The postulate shall be accepted if a Council approves it.
3 The Federal Council shall fulfil the terms of a postulate by stating its views thereon in a separate report, or in the annual report or in a dispatch to a bill of the Federal Assembly.
4 If a postulate is still pending after two years, the Federal Council shall report to the Federal Assembly each year on what it has done in relation thereto and on how it intends to fulfil its task. This report is submitted to the committees responsible.

5 A committee or the Federal Council may request the abandonment of a postulate if it has been dealt with or if continuing with the motion cannot be justified. The abandonment of a postulate requires the consent of the Council that has approved it.

Section 4: Interpellation and Question

Art. 125

1 An interpellation or a question is a request to the Federal Council to provide information on matters relating to the Confederation.

2 The Federal Council shall normally reply by the next session.

3 An interpellation or a question may be declared urgent.

4 An interpellation is dealt with if the discussion requested by its author has taken place in the Council or when the Council has rejected the request for the discussion.

5 A question is not discussed in the Council; it is dealt with by the reply from the Federal Council.

Chapter 7: Procedure for Petitions and Submissions

Section 1: Petitions

Art. 126

General Provisions

1 The responsible committee in each Council shall decide whether to endorse a petition or whether it shall request its Council not to endorse the petition.

2 If the subject of the petition can be presented in the form of a proposal relating to a matter pending for consideration, the committee shall report on the petition to the Council when it is dealing with that business. The committee shall decide either to submit a proposal on the matter or dispense with a proposal. The petition shall be abandoned without a Council decision as soon as the matter has been dealt with.

3 Following the conclusion of the consideration of a petition, the Parliamentary Services shall notify the petitioners as to whether their concerns have been taken into account.

4 The presidents of the committees responsible for the preliminary examination in each Council may respond directly to a petition if:

   a. its aim cannot be achieved by a parliamentary initiative, a procedural request or a proposal; or


b. its content is clearly absurd, querulous or offensive.

Art. 127 Committee decision to endorse a petition
If the committee endorses a petition, it shall take up the matter to which the petition relates by preparing a parliamentary initiative or a procedural request.

Art. 128 Committee decision to not to endorse a petition
1 The committee shall request its Council not to endorse the petition if it:
   a. rejects the matter to which the petition relates;
   b. establishes that the matter to which the petition relates has already been dealt with by another competent authority;
   c. regards the matter to which the petition relates as having been dealt with.
2 If the Council disregards the proposal of the committee and endorses the petition, it shall refer the petition back to the committee and instruct the committee to take up the matter in a parliamentary initiative or a procedural request.

Section 2: Submissions

Art. 129
A submission on the conduct of business and on the financial policy of the Federal Council, the Federal Administration, the federal courts or of other persons entrusted with tasks by the Confederation shall be allocated to the control or finance committees for a direct response.

Chapter 8: Procedure for Objections to Treaties between Cantons or between Cantons and Foreign States

Art. 129a

1 If the Federal Council files an objection to a treaty between Cantons or between a Canton and a foreign state, it shall submit to the Federal Assembly the draft of a simple federal decree on the approval of the treaty.

2 If a Canton files an objection, the responsible committee of the first Council shall submit to its Council the draft of a simple federal decree on the approval of the treaty.

Title 6: Elections and Verification of Elections, and Declaration of Inability to Discharge the Duties of Office

Chapter 1: General Provisions on Elections

Art. 130 Principles

1 Voting in elections in the Federal Assembly is carried out by secret ballot.

2 The persons elected shall be those whose names are written on more than half of the valid ballot papers.

3 When determining an absolute majority, uncompleted invalid ballot papers shall not be counted.

4 If more candidates achieve an absolute majority than there are vacant seats, the surplus candidates with the lower numbers of votes shall be eliminated.

Art. 131 Invalidity and cancelled votes

1 Ballot papers that contain defamatory statements or obviously irrelevant markings shall be declared invalid.

2 Votes for persons not eligible for election, or who have already been elected or eliminated from the election, together with votes for persons who are not adequately identified are cancelled.

3 If the name of a candidate is written more than once on a ballot paper, the surplus name or names are deleted.

4 If the ballot paper contains more names than there are mandates to be allocated, the surplus names are deleted, beginning from the end of the list.


5 If the number of ballot papers received exceeds that of the ballot papers distributed, the ballot shall be declared invalid and shall be rerun.

Chapter 2: Elections to the Federal Council

Art. 132 Complete re-election
1 The members of the Federal Council are elected by the United Federal Assembly in the session following the general election to the National Council.
2 The seats are filled individually, one after the other, in the order of the length of period in office of the serving office holders. Seats for which serving members of the Federal Council are standing as candidates are filled first.
3 In the first two ballots, any person who is eligible for election may be voted for. From the third ballot onwards, no additional candidatures are permitted.
4 Excluded from the election are:
   a. those who obtain fewer than ten votes from the second ballot onwards; and
   b. the person who receives the lowest number of votes from the third ballot onwards, unless more than one person receives this same number of votes.

Art. 133 Election to vacant seats
1 Elections in respect of vacant seats are normally held in the session following receipt of the letter of resignation of the member, following a member unexpectedly vacating his or her seat or following the declaration that the member is unable to discharge his or her duties of office.69
2 The newly-elected member assumes office at the latest two months after his or her election.
3 If elections are held to more than one vacant seat, the order in which the elections are held is determined by the length of period in office of the previous office holder.

Art. 134 Election to the Presidency of the Federal Council
The President of the Confederation and the Vice-President of the Federal Council are elected from its members individually, one after the other, for a term of office of one year.

Chapter 3: Elections to the Federal Courts

Art. 135  Complete re-election

1 Elections to the federal courts take place before the end of the ongoing term of office. Separate elections are held for each of the various courts, as well as for each of the judges and part-time judges.

2 The elections take place either by means of the re-election of members who are standing for re-election or, in the case of vacant seats or the removal of a member, by means of a supplementary election.

Art. 136  Re-election

1 The ballot paper is a list of names of the members standing for election, in the order of the length of their period in office.

2 The voters may delete the names of individual candidates. Additional names are not taken into consideration. Ballot papers on which all the names have been deleted remain valid and count towards the calculation of the absolute majority.

3 Only one ballot is held. Candidates who do not achieve an absolute majority may stand in the supplementary election.

Art. 137  Supplementary Elections

1 Supplementary elections take place if a vacant seat arises or a member is not re-elected.

2 If by the day before the elections the office the United Federal Assembly has not received more candidate nominations than there are vacant seats, a list of the names of the candidates in alphabetical order shall serve as the ballot paper, or a list without names but with the same number of lines as there are seats to be filled.

3 In the first two ballots, all those who are eligible for election may be elected. From the third ballot onwards no further candidatures are permitted.

4 Excluded from the election are:
   a. those who obtain fewer than ten votes from the second ballot onwards; and
   b. from the third ballot onwards, provided there are more candidates than vacant seats, the person who receives the lowest number of votes, unless more than one person receives this same number of votes

Art. 138  Elections to the Presidency of the Federal Courts

The president and the vice-president of a court are elected for a term of office of two years. They are elected at the same time on two separate ballot papers.
Chapter 4: Other Elections

Art. 139
The Federal Assembly shall conduct other elections provided for by the Constitution or the law in accordance with the rules on the elections to the Federal Council.

Chapter 5: Verification of Elections

Art. 140
1 The Federal Assembly shall conduct the verification of elections to the extent that this is provided for by the law.

2 A committee of the United Federal Assembly shall appraise the elections, with the exception of the election of the General Secretary of the Federal Assembly. The committee may for this purpose hear the person whose election is to be verified, together with a delegation from nominating authority. The committee requests the United Federal Assembly to confirm the election or not.

3 The United Federal Assembly shall decide by secret ballot and by a majority of its voting members whether the election is to be confirmed or not. If the election is rejected, the nominating authority must hold a new election.

Chapter 6: Declaration that a Federal Councillor or the Federal Chancellor is unable to Discharge the Duties of Office

Art. 140a
1 The Federal Assembly shall decide on whether to declare a Federal Councillor or the Federal Chancellor unable to discharge their duties of office.

2 The Office of the Federal Assembly and the Federal Council shall be eligible to request such a declaration.

3 Inability to discharge the duties of office must be presumed if the following requirements are fulfilled:
   a. owing to serious health problem or other reasons that prevent him or her from returning to work, the person concerned is manifestly unable carry out his or her duties.
   b. the situation is expected to continue for a considerable length of time.
   c. the person concerned has failed to tender his or her legally valid resignation within a reasonable time.

The United Federal Assembly shall make its decision at the latest in the session following the submission of the request.

The relevant position shall become vacant upon the declaration that the person concerned is unable to discharge the duties of office.

Title 7: Procedural Relations between the Federal Assembly and the Federal Council

Chapter 1: Federal Council Bills

Art. 141 Dispatches on bills

1 The Federal Council shall submit its bills to the Federal Assembly together with a dispatch.

2 In the dispatch, the Federal Council shall provide justification for the bill and if necessary comment on the individual provisions. In addition, it shall explain the following points in particular, on condition that it is possible to provide a substantial amount of information thereon:

   a. the legal background, the consequences for constitutional rights, compatibility with superior law and the relationship with European law;
   b. the delegation of powers provided for in a draft act;
   c. the points of view debated in the preliminary stages of the legislative process and their alternatives and the related position of the Federal Council;
   d. the planned implementation of the enactment, the planned evaluation of its implementation and the assessment of the planned implementation that took place in the preliminary stages of the legislative process;
   e. the coordination of tasks and funding;
   f. the consequences for staffing and finances of the legislative enactment and its implementation on the federal government, cantons and communes, as well as the methods for meeting the costs, the influence on financial planning and the cost-benefit ratio;
   g. the consequences for the economy, society, the environment and future generations;
   h. the position of the bill in relation to the planning of legislation;
   i. the consequences for gender equality.

Art. 142 Budget, updates and the State Accounts

1 The Federal Council shall submit to the Federal Assembly:

a. the draft for the Federal Budget;

b. the drafts for the ordinary updates and additional credits, two months prior to the start of the session in which they are to be considered;

c. the State Accounts, every year two months prior to the start of the session in which they are to be considered.

2 It shall accept the drafts for the budget as well as the accounts of the Federal Assembly, the federal courts, the Federal Audit Office, the Office of the Attorney General of Switzerland and the Supervisory Authority for the Office of the Attorney General of Switzerland without modification and incorporate them into its draft budget and the State Accounts.

3 The Federal Supreme Court is responsible for presenting the draft budget and the draft accounts of the federal courts to the Federal Assembly. The Administration Delegation of the Federal Assembly is responsible for presenting the draft budget and accounts of the Federal Audit Office, the Finance Delegation for presenting the draft budget and accounts of the Federal Audit Office, and the Supervisory Authority for the Office of the Attorney General of Switzerland for itself and for the Office of the Attorney General of Switzerland.

4 The Federal Council shall arrange for projections on the expected annual return to be issued as per 30 June and 30 September. It shall notify the Finance Committees thereof.

**Art. 143** Financial Plan

1 Two months before the start of the session in which it is to be considered, the Federal Council shall submit to the Federal Assembly for its attention the report on the Financial Plan for the three years following the year to which the budget relates.

2 The structure and content of the Financial Plan combines the legislative planning with the financial planning.

3 Motions relating to the Financial Plan that are submitted sufficiently early to be able to be considered by the Federal Council are considered by the Assembly along with the report. The Federal Council may request that the decisions thereon be postponed until the following session.

3bis If the Federal Assembly passes a motion on the financial Plan, the Federal Council must provide a report with the next financial Plan on how it has implemented the
motion. If it deviates from the motion in its implementation, it tables a motion for abandonment, stating the grounds therefor.\textsuperscript{77}

4 The annual Financial Plan ceases to apply at the start of each legislative period.

\textbf{Art. 144} Annual objectives and annual report of the Federal Council

1 The Federal Council gives notice of its annual objectives for the next year by the start of the final ordinary session of the year. These objectives must be coordinated with the legislature plan.

2 The Federal Council shall submit to the Federal Assembly the reports on the conduct of its business in the previous year two months before the start of the session in which they are to be considered.

3 In its annual report, the Federal Council presents the main aspects of its activities during the financial year. It provides information on whether the main annual objectives for the financial year have been achieved, on the implementation of the legislature plan and of the legislative programme and on the status of the indicators relevant to the general assessment of the situation and the verification of the achievement of objectives. It must justify any divergences from the planned objectives as well as any unplanned activities.\textsuperscript{78}

\textbf{Art. 145} Procedure for the annual report

1 The President of the Confederation is responsible for presenting the report of the Federal Council on the conduct of its business to the Assembly, unless the Standing Orders of the Councils provide otherwise.\textsuperscript{79}

2 The Federal Assembly shall approve the report by means of a simple Federal Decree.

\textbf{Art. 146} Legislature plan

1 At the start of each legislature period, the Federal Council shall submit to the Federal Assembly a report on the legislature plan and a draft simple federal decree on the legislature plan.

2 The simple federal decree shall define the policy guidelines and objectives of the legislature plan and assign to these the legislation of the Federal Assembly that is planned and the additional measures required to achieve each of these objectives.

3 In the report on the legislature plan, indicators shall be assigned to the objectives that allow the achievement of the objectives to be verified. The report shall also

\textsuperscript{77} Inserted by Art. 65 No 1 of the Financial Budget Act of 7 October 2005, in force since 1 May 2006 (SR 611.0).

\textsuperscript{78} Amended in accordance with No I of the Federal Act of 22 June 2007 (Legislature plan), in force since 1 Dec. 2007 (AS 2007 5231 5233; BBl 2006 1837 1857).


\textsuperscript{80} Amended in accordance with No I of the Federal Act of 22 June 2007 (Legislature plan), in force since 1 Dec. 2007 (AS 2007 5231 5233; BBl 2006 1837 1857).
contain an analysis of the situation that is based on the indicators. In addition, it shall provide a summary of all the draft legislation that the Federal Council plans to submit to the Federal Assembly during the legislative period (the legislative programme)

4 The report shall present the legislature financial plan. This shall set out the financial requirements for the legislative period, and indicate how the requirements are to be met. The objectives and measures of the legislature plan and the legislature financial plan shall be coordinated with each other in terms of subject matter and time scheduling.

Art. 147 Procedure for the legislature plan

1 The two Councils shall consider the legislature plan in two successive sessions.

2 The Standing Orders of the Councils may provide that:
   a. a Council, in considering the legislature plan, decides only on proposals and minority proposals made by the committee responsible for the preliminary examination; and
   b. other persons entitled to submit proposals must submit their proposals to this committee before the start of the detailed discussion of the federal decree.

Art. 148 Further plans and reports

1 In addition to the plans and reports required by the law, the Federal Council may submit further plans and reports to the Federal Assembly for its information or attention.

2 It may submit to the Federal Assembly the objectives or conclusions of significant plans or reports in the form of the draft of a simple federal decree or federal decree.

3 The Federal Council shall submit a regular report to the Federal Assembly on Switzerland’s foreign policy.

4 The Federal Assembly may also take decisions in principle and planning decisions on important plans and reports in the form of a simple federal decree or a federal decree.

Art. 149 Submission of dispatches and reports by the Federal Council

1 The Federal Council shall submit its dispatches and reports to the Parliamentary Services fourteen days at the latest before the meeting of the committee responsible for the preliminary examination.

2 The Parliamentary Services shall pass on to the Assembly members documents submitted by the Federal Council and by the Federal Administration for the attention of the Federal Assembly or of its committees.

81 Amended in accordance with No I of the Federal Act of 22 June 2007 (Legislature plan), in force since 1 Dec. 2007 (AS 2007 5231 5233; BBl 2006 1837 1857).
Chapter 2: Procedural Relations between the Committees and the Federal Council

Art. 150 General rights to information

1 The committees and the sub-committees appointed by them are, for the fulfilment of their duties, entitled:
   a. to invite the Federal Council to attend meetings in order to provide information and to request reports from the Federal Council;
   b. to obtain documents from the Federal Council for inspection;
   c. to question persons in the service of the Confederation with the consent of the Federal Council.

2 They have no right to information:
   a. from the joint reporting procedure or the deliberations in Federal Council meetings;
   b. that is classified as secret in the interests of state security or the intelligence services or the disclosure of which to unauthorised persons may be seriously detrimental to national interests.82

3 They shall take appropriate precautions to ensure the preservation of secrecy. They may in particular provide that information that is subject to official secrecy in terms of Article 8 is passed on to only one sub-committee.

4 In the event of any disagreement between a committee and the Federal Council over the extent of rights to information, the committee may call on the Presiding College of the Council to which it pertains. The Presiding College mediates between committee and the Federal Council.

5 The Presiding College shall have the final decision where there is disagreement between the committee and the Federal Council as to whether the information is required by the committees for the fulfilment of their duties in accordance with paragraph 1.

6 The Federal Council may submit a report to the committee instead of permitting it to inspect the documents, if there is disagreement between it and the committee as to whether the committee has a right to the information in terms of paragraph 2, where mediation by the Presiding College of the Council proves unsuccessful.

7 The Presiding College of the Council, when preparing to mediate, may inspect the documents held by the Federal Council and the Federal Administration without limitation.

Art. 151 Consultation on ordinances

1 If the Federal Council is preparing an important ordinance, the committee responsible may request that it be consulted with regard to the same.

2 If an ordinance requires to be amended or enacted following the adoption of an enactment of the Federal Assembly, the committee shall decide in the vote on the bill in its entirety whether it wishes to be consulted.

3 The Federal Council shall inform the Federal Assembly of the ordinances that it is preparing.

Art. 152 Information and consultation on foreign policy

1 The committees responsible for foreign policy and the Federal Council shall have regular contact with each other in order to exchange views.

2 The Federal Council shall inform the Presiding Colleges of the Councils and the committees responsible for foreign policy regularly, comprehensively and in good time of important foreign policy developments. The committees responsible for foreign policy shall also pass on this information to other committees involved in foreign policy related matters.

3 The Federal Council shall consult the committees responsible for foreign policy on important plans as well as on the guidelines and directives relating to mandates for important international negotiations before it decides on or amends the same. It shall inform these committees of the status of its plans and of the progress made in negotiations.

3bis The Federal Council shall consult the committees responsible before it provisionally applies an international treaty that must be approved by the Federal Assembly.83

4 In urgent cases, the Federal Council shall consult the presidents of the committees responsible for foreign policy. The presidents shall inform their committees without delay.

5 The committees responsible for foreign policy or other relevant committees may request that they be informed or consulted by the Federal Council.

Art. 153 Rights to information of the supervisory commissions

1 In addition to the rights to information under Article 150, the supervisory commissions have the right to deal directly with any authorities, offices and other agencies entrusted with the tasks of the Confederation and to obtain the information and documents from them that they require in application of Article 156. They may assign the responsibility for individual investigations to their secretariat.

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They may obtain information and documents from persons and offices outside the Federal Administration, provided this is necessary for the fulfilment of their supervisory control. Persons outside the Federal Administration who were previously in the service of the Confederation remain subject to Article 156. The right to refuse to testify under Article 42 of the Federal Act of 4 December 1947\(^{85}\) on Federal Civil Procedure applies by analogy.

They may summon persons required to provide information by means of a ruling issued by the commission president in analogous application of the Article 49, 50 and 201–209 the Criminal Procedure Code\(^{86}\) and, in the event that such persons fail to appear without excuse, have them brought before the committees by federal or cantonal police officers.

An objection may be filed against rulings on summonses or enforced appearances within ten days with the president of the Council to which the commission president making the decision belongs. The objection has no suspensive effect. If the Council president holds that the ruling is unlawful or unreasonable, he or she may award the person making the objection compensation in satisfaction. The decision on the objection is final.

Before the supervisory commissions question a member of the Federal Council, they shall inform him or her of the subject matter of the questions. They shall inform the Federal Council prior to questioning persons who are or have been subordinated to it. They shall consult with the Federal Council at its request before persons are required to provide information or hand over documents.

Their decisions on exercising their rights to information are final. They have no right to inspect:

a. the minutes of Federal Council meetings;

b. documents that are classified as secret in the interests of state security or the intelligence services or the disclosure of which to unauthorised persons may be seriously detrimental to national interests.

They shall take appropriate precautions to preserve secrecy in accordance with Article 150 paragraph 3. For this purpose, as well as in cases where their rights to information are insufficient for the proper exercise of supervisory control, they may instruct their delegations to investigate any specific issue. They shall issue directives on the preservation of secrecy in their area of responsibility, which shall in particular restrict access to accompanying reports.

**Art. 154** Rights to information of the delegations to the supervisory commissions

No information may be withheld from the delegations to the supervisory commissions.

\(^{85}\) SR 273

\(^{86}\) SR 312.0
2 For the purpose of fulfilling their duties, the delegations to the supervisory commissions, in addition to the rights to information in terms of Articles 150 and 153, have the right:

a. to inspect documents that are immediately required by the Federal Council for the purpose of making a decision or that must remain secret in the interests of state security or of the intelligence services;

b. to question witnesses.

a. to obtain:
   1. minutes of Federal Council meetings,
   2. documents that are classified as secret in the interests of state security or the intelligence services or the disclosure of which to unauthorised persons may be seriously detrimental to national interests;

b. to question persons as witnesses; Article 153 paragraphs 3 and 4 applies by analogy to summonses and enforced appearances.87

3 All Federal Council decisions including the proposals and accompanying reports shall be notified to the Finance Delegation as they are made. They shall jointly specify the details on service, inspection and safekeeping.88

Art. 154a89 Effect of investigations by the Control Delegation on other procedures and enquiries

1 Federal disciplinary or administrative investigations relating to persons or circumstances that are the subject of an investigation by the Control Delegation may only be commenced or continued with the authorisation of the Control Delegation.

2 The Control Delegation shall decide on authorisation after consulting the Federal Council.

3 If there is any dispute as to whether authorisation is required, it shall require the consent of two thirds of all the members of the Control Delegation.

4 An investigation by the Control Delegation shall not preclude the conduct of civil or administrative proceedings or of preliminary investigations and court proceedings in criminal cases.

Art. 155 Hearings by delegations to the supervisory commissions

1 Before each hearing, it must be established whether a person is to be interviewed as a person providing information or as a formal witness.

The formal interviewing of witnesses shall be ordered only if the facts of the case cannot be sufficiently clarified by another means. Any person summoned is obliged to testify.

If an investigation is directed solely or mainly towards one person, that person may be interviewed only as a person providing information.

Witnesses must be reminded of their duty to give evidence and their obligation to tell the truth, and persons providing information of their right to refuse to give information. The right to refuse to testify in terms of Article 42 paragraph 1 of the Federal Act of 4 December 1947 on Federal Civil Procedure is reserved.

In order to maintain a record of the proceedings, the hearings shall be recorded on audio tape. The transcript of the tape shall be signed by the persons interviewed.

Articles 166–171 apply in respect of the procedure and the rights of the persons concerned.

Art. 156 Position of persons in the service of the Confederation

1 Persons in the service of the Confederation are obliged to provide information completely and truthfully and to indicate all useful documents.

2 The right to refuse to testify in terms of Article 42 Paragraph 1 of the Federal Act of 4 December 1947 on Federal Civil Procedure is applicable by analogy.

3 Persons in the service of the Confederation may not suffer any prejudice as a result of making truthful statements to a committee. No proceedings may be taken against them based on statements made to a committee without the prior consultation of the committee concerned.

4 Persons in the service of the Confederation in terms of this Act are the personnel of the Confederation and persons who are directly entrusted with public duties on behalf of the Confederation. The nature of their relationship with the Confederation is not decisive.

Art. 157 Opinion of the authority concerned

The authority concerned shall have the opportunity to express its opinion before any supervisory commission or delegation thereof issues a report on deficiencies in the conduct of business or in financial management.

Art. 158 Recommendations to the responsible authority

1 A supervisory commission or delegation may make recommendations to the responsible authority that relate to its mandate in the area of supervisory control.

2 The authority notifies the supervisory commission or delegation of the implementation of the recommendations.

90 SR 273
91 SR 273
3 The recommendations and the opinion of the responsible authority are made public unless this is contrary to interests that are worthy of protection.

Chapter 3:  
Representation of the Federal Council in the Federal Assembly

Art. 159  Participation of the Federal Council in Council meetings
1 The head of the department responsible for the field of activity to which the business for consideration belongs shall normally participate in the Council meetings.
2 A member of the Federal Council may be accompanied by persons in the service of the Confederation or by experts. By way of exception, such persons may, at the request of the member of the Federal Council, be permitted to speak on matters that require specialist technical knowledge.

Art. 160  Participation of the Federal Council in Committee meetings
1 When business is being considered that has been raised by the Federal Council or with regard to which it has expressed an opinion, a member of the Federal Council normally participates in the committee meetings.
2 The members of the Federal Council may with the agreement of the committee president be represented by persons in the service of the Confederation.
3 The members of the Federal Council and their representatives have the right to be accompanied by an expert.

Art. 161  Participation of the Federal Chancellor
The Federal Chancellor is responsible for matters relating to the business of the Federal Chancellery in the Assembly and in the committees.

Title 8:  
Procedural Relations between the Federal Assembly and the Federal Courts and Supervisory Authority for the Office of the Attorney General of Switzerland

Art. 162
1 The following provisions on procedural relations between the Federal Assembly and the Federal Council are applicable in an analogous manner to procedural relations between the Federal Assembly and the federal courts:
   a. budget and State Accounts (Art. 142 para. 1);

b. annual report (Art. 144 para. 2 and 145 para. 2);
c. dealings between the committees and the Federal Council (7th Title, Chapter 2.);
d. parliamentary investigation committee (9th Title).

2 The Federal Supreme Court shall appoint a member who is responsible in the Assembly and in its committees for matters relating to the drafts of the budget, the accounts and the annual reports of the federal courts as well as their views on parliamentary procedural requests that relate to the conduct of their business or their financial policy.

3 The member of the Federal Supreme Court may be accompanied in the committees by persons in the service of the Confederation, or, with the agreement of the committee president, be represented by such persons.

4 The committees shall allow the federal courts the opportunity to express their views where a bill subject to their preliminary examination relates to the competencies, the organisation or the administration of the federal courts.

5 Paragraphs 1–4 apply by analogy to the Supervisory Authority for the Office of the Attorney General of Switzerland.93

Title 9: Parliamentary Investigation Committee

Art. 163 Duties and appointment

1 The Federal Assembly may, in its exercise of supervisory control, if events of importance require investigation, appoint a joint parliamentary investigation committee (PIC) of both Councils for the purposes of investigating the circumstances or of obtaining additional information on which to base its assessment.

2 Appointment is by simple Federal Decree following consultation with the Federal Council. The decree shall determine the task of the investigation committee and the financial resources available to it.

Art. 164 Organisation

1 The investigation committee shall comprise an equal number of members from each Council.

2 For the election of the members and of the chairpersons and for the decision-making procedure, Article 43 paragraphs 1–3 and Article 92 paragraphs 1 and 2 apply respectively by analogy.

3 The investigation committee shall have its own secretariat. The required staff are made available by the Parliamentary Services. The committee may appoint further staff in accordance with the provisions of the Code of Obligations.

Art. 165  Procedure

1 On the basis of its mandate and of the law, the investigation committee shall take the procedural measures required for its investigations.

2 The authorities of the Confederation and the cantons must provide the investigation committee with the administrative and legal assistance that it requires.

3 Minutes shall be taken of the principal procedural events.

Art. 166  Rights to information

1 For the fulfilment of its mandate as stipulated in the Federal Decree, the investigation committee has the same rights to information as the delegations to the supervisory commissions (Art. 150 and 153–156).

2 In individual cases, the investigation committee may appoint an investigating officer to gather evidence. Investigating officers shall work in accordance with the mandate and the directives of the committee.

3 The investigation committee is not permitted to delegate the right to interview witnesses to the investigating officers.

4 Persons questioned by the investigating officer have the right to refuse to make a statement or to hand over documents. In such cases, such persons shall be interviewed by the investigation committee.

5 For the gathering of evidence, Articles 42–48 and 51–54 of the Federal Act of 4 December 1947 on Federal Civil Procedure apply by analogy, provided there is no provision to the contrary in this Act.

Art. 167  Rights of the Federal Council

1 The Federal Council has the right to attend the questioning of persons providing information and of witnesses and to ask additional questions as well as to inspect documents that have been handed over together with expert opinions and the transcripts of interviews conducted by the investigation committee.

2 It may express its views on the result of the investigation before the investigation committee and in a report to the Federal Assembly.

3 The Federal Council shall appoint one of its members to act on its behalf in dealings with the investigation committee. The member may for the purpose of exercising the rights of the Federal Council in accordance with paragraph 1 appoint a suitable liaison person.

Art. 168  Rights of persons concerned

1 The investigation committee shall identify the persons whose interests are directly affected by the investigation and inform these persons without delay about the
investigation. They shall be accorded the right conferred by Article 167 paragraph 1, to the extent that they are affected.

2 The investigation committee may restrict or revoke the rights of the person concerned to be present at hearings and to inspect files if this is required in the interests of the ongoing investigation or for the protection of third parties. In such cases, the committee shall inform the person concerned, either verbally or in writing, of the essential content of statements made or documents and give the person the opportunity to express his or her views thereon and to indicate further evidence.

3 Evidence that is not made known to a person concerned may not be used against that person.

4 The investigation committee may permit a person concerned, at their request, to be accompanied by a lawyer for the entire proceedings or at individual meetings, if this is required for the protection of the lawful interests of the person concerned. The lawyer may only request further evidence and ask additional questions.

5 Following the conclusion of the investigation and prior to the submission of the report to the Councils, the persons against whom allegations have been made have the right to inspect the relevant sections of the draft report. They shall have the opportunity to express their views thereon within a reasonable period either verbally or in writing before the investigation committee.

6 Their verbal or written opinions must be summarised in the report.

Art. 169 Obligation of secrecy

1 Anyone who participates in meetings and interviews is subject to the obligation of secrecy until the report to the Federal Assembly is published. Persons questioned are in particular not permitted to report to their superiors on the questioning or on requests for documents.

2 After the submission of the report, the general provisions on the confidentiality of committee meetings apply.

3 The president and the vice-president of the investigation committee, or if they are no longer members of the Council, the president and the vice-president of the Control Delegation shall decide on applications to inspect files during the protective period that applies in terms of Articles 9–12 of the Archiving Act of 26 June 199895.

Art. 170 Perjury by witnesses and expert witnesses

1 Anyone who appears as a witness in proceedings before the investigation committee and gives false evidence or appears as an expert witness and provides a false report or a false expert opinion shall be liable to the penalties provided under Article 307 of the Swiss Criminal Code96.
2 Anyone who refuses without lawful reason to make a statement or to hand over documents shall be liable to the penalties provided under Article 292 of the Swiss Criminal Code.

3 Offences, including breach of the obligation of secrecy in terms of Article 169 paragraph 1, are subject to federal jurisdiction.

Art. 171 Effect on other proceedings and investigations

1 If the Federal Assembly has decided to appoint an investigation committee, no other committee is permitted to conduct further investigations into the events that are the subject of the mandate of the investigation committee.

2 The appointment of an investigation committee shall not prevent the conduct of civil or administrative court proceedings or of preliminary investigations and court proceedings under criminal law.

3 Disciplinary or administrative inquiries at federal level that relate to matters or persons that are or have been the subject of a parliamentary investigation may only be initiated with the authorisation of the investigation committee. Ongoing proceedings must be suspended until the investigation committee authorises their continuation.

4 In the event of any dispute as to whether authorisation is required, the investigation committee decides. If the investigation committee has been disbanded, the president and the vice-president of the Control Delegation decide.

Title 10: Final Provisions

Art. 172 Repeal and amendment of current legislation
The repeal and the amendment of the current legislation are regulated in the Annex.

Art. 173 Transitional provisions

1. Transitional provision relating to Art. 13 (Disciplinary measures)

Article 13 applies to infringements that are committed after this Act comes into force.

2. Transitional provision relating to Articles 14 and 15 (Incompatibility)

1 For the members of the Council of States whose term of office extends beyond the general election to the National Council that follows the date on which Articles 14 and 15 come into force, the previous provisions on incompatibility apply until the end of their terms of office.

2 If the Act comes into force after 31 July in the year of a general election to the National Council, Articles 14 and 15 first come into force at the start of the first session following the next general election to the National Council.

3. Transitional provision relating to the 5th Title (Procedure in the Federal Assembly)

The previous law also applies to business that is pending in a Council on the date on which this Act comes into force.

4. Transitional provision relating to the 9th Title (Parliamentary Investigation Committee)

Articles 163–171 apply to parliamentary investigation committees that are appointed after the date on which this Act comes into force.

5. Transitional provision relating to Art. 40a (Judiciary Commission)

1 The Judiciary Commission is responsible for the initial appointment of the divisions of the Federal Administrative Court.

2 In the appointment of the judges, appropriate account shall be taken of their specialist knowledge and of the official languages.

6. Transitional provision relating to Art. 86 para. 4, 97 para. 2 and 101 para. 2 and 3 (Popular Initiatives)

The amendments to Articles 86 paragraph 4, 97 paragraph 2 and 101 paragraphs 2 and 3 apply to popular initiatives in respect of which the Federal Council has yet to submit a draft federal decree on the popular initiative to the Federal Assembly as of the commencement of the amendment to this Act of 3 October 2008.

7. Transitional provision relating to Art. 105 para. 1bi in accordance with the Amendment of 25 September 2009 (Extension of the period for dealing with a Popular Initiative)

The new law applies to federal popular initiatives that are pending when the Amendment to this Act of 25 September 2009 comes into force.

Art. 174 Commencement

1 This Act is subject to an optional referendum.

2 The Conference for Coordination shall determine the date on which this Act comes into force.

3 Articles 14, 15 and 61 shall come into force at the start of the first session following the first general election to the National Council to take place after the date on


which this Act comes into force.\textsuperscript{101} On the same date, Article 18 of the Federal Act of 17 December 1976\textsuperscript{102} on Political Rights (Annex Sec. II 1) shall be repealed.

Commencement Date: 1 Dec. 2003\textsuperscript{103}

**Transitional Provision relating to the Amendment of 5 October\textsuperscript{104}**

Article 122 applies in its new version of 5 October 2007 to motions that have not yet been adopted by the two Councils at the time at which this amendment takes effect.

**Transitional Provision relating to the Amendment of 17 June 2011\textsuperscript{105}**

The previous law applies when dealing with applications to lift immunity and similar applications that were pending when the Amendment to this Act of 17 June 2011 came into force.

\textsuperscript{101} 1st day of the winter session 2007
\textsuperscript{102} SR 161.1
\textsuperscript{103} Ordained by the Coordination Conference of the Federal Assembly of 16 Sept. 2003 (AS 2003 3593).
\textsuperscript{104} AS 2008 2113; BBl 2007 1457 2149
\textsuperscript{105} AS 2011 4627; BBl 2010 7345 7385
Repeal and Amendment of Current Legislation

I

Following enactments are repealed:

1. Guarantee Act of 26 March 1934\textsuperscript{106}.
2. Decree the Federal Assembly of 15 November 1848\textsuperscript{107} relating to Oath of Office sworn by the Supreme Federal Authorities.

II

The following enactments are amended as follows:

\ldots\textsuperscript{109}

\textsuperscript{107} [BS 1 461]
\textsuperscript{108} SR 171.11
\textsuperscript{109} The amendments may be consulted under AS 2003 3543.